

MINUTES

ATTENDEES:

Chair:

Gunnar HEIPP MUNCHNER VERKEHRSGESELLSCHAFT (MVG)

Members:

Janice LAO	MTR CORPORATION LIMITED
Gerrit POEL	VERBAND DEUTSCHER VERKEHRSUNTERNEHMEN e.V.
Elaine SEAGRIFF	TRANSPORT FOR LONDON
Michael SCHEMMER	BOMBARDIER TRANSPORTATION
Roger KESTELOOT	DE LIJN
Ahmad AL-AKHRAS	MAKKAH MASS RAIL TRANSIT COMPANY
Markus OSSBERGER	WIENER LINIEN

UITP:

Philip TURNER

Apologies


Jeremy CORFIELD	ARRIVA PLC
Margarida ALMEIDA	TRANSPORTES DE LISBOA
Peter J. BLANKEN	PROVINCIE GELDERLAND
Glenn FROMMER	HONARY UITP MEMBER
Markus KLEHR	VERKEHRSBETRIEBE KARLSRUHE GmbH
Eric TERRIER	TRANSDEV GROUP
Projjal DUTTA	MTA, NEW YORK
Wilhelm LINDENBERG	ÜSTRA HANNOVERSCHE VERKEHRSBETRIEBE
Margarida ALMEIDA	CARRIS-LISBON
Gillian MELLER	MTR CORPORATION LIMITED

INTRODUCTION

1. These minutes summarise the main conclusions and decisions made at the meeting as required by the Commission's Terms of Reference. Links to relevant documents are provided; presentations and working papers are available in Mobi+.

ADMINISTRATIVE MATTERS AND UPDATE (papers 1a,b,c)

2. The minutes of the last meeting were approved as drafted. Actions were either superseded by events or were considered as part of the agenda. It was noted that in the future Commission meetings would not be held on the Sunday's, not just before UITP World Congresses and that an informal dinner should be held before all Commission meetings. Future meetings shall also last two days (normally, exceptions possible).
3. The Commission officially endorsed Gunnar Heipp for a second term as chair of the SDC and thanked the SDC Deputy Chairs (Roger KESTELOOT & Ahmad AL-AKHRAS) for their



leadership over the last two years. New deputy chairs will be proposed prior the next SDC meeting for endorsement. The chair suggests to re-appoint Roger Kestelot and Ahmad Al-Akhras due to their excellent support of the chair and the commission's work (**action: UITP**).


4. Members were informed of two pieces of work being undertaken in member countries; the first being a sustainability survey in Belgium which is looking at the challenge of making sustainability more specific¹; and another from the Volvo Foundation and Harvard University, looking at the success factors for public transport². It was agreed that if members were unable to attend meetings in person they should provide written input on the latest major developments in their member countries.
5. The SDC was updated on the outcome of the last Policy Board meeting which approved the UITP Integrated Global Work Programme (IGWP) which forms the foundation of all UITP working bodies and efforts. The IGWP is steered by the PresCom which consists of all chairs of Committees and Commissions etc, including Gunnar Heipp for the SDC. The IGWP aims to firstly strengthen overall knowledge on public transport and local mobility (**learn**), support UITP members in their day-to-day business (**serve**) and promote public transport (**advocate**). These three principles are the foundation of the SDC's terms of reference and will enable the Commission deliver on its mission: promote and enable the positive contribution public transport makes to sustainable development.
6. The IGWP is based around three working streams: **Business intelligence**: collecting and analysing data and information related to mobility and public transport systems and market. It covers the production of statistics and benchmarking activities as well as the intelligence related to the market, its actors and systems. **Business-oriented management and technological excellence**: generating and managing state-of-the-art knowledge related to the development and operation of public transport networks and services. It covers the organization of events and training programmes, the production of knowledge briefs, publications and manuals as well as targeted projects and initiatives. **Policy related activities**: conveying a positive image of public transport and its contribution to city competitiveness, the environment, and citizens' wellbeing and social welfare. It covers the definition of policy messages, the dissemination of policy briefs and official positions as well as the organization of advocacy events.

UITP WORLD CONGRESS 2015 – UPDATE: SDC SESSION & TRENDS REPORT

7. On the occasion of the UITP World Congress, UITP launched a Trends Report which focuses on the most significant developments that already have an effect on the mobility market in general and public transport in particular. It is neither an exhaustive analysis of all trends, nor a prospective study. The report identified six main clusters which strongly reflect the IGWP and each chapter includes a number of sections describing the latest developments related to the topic, illustrated by case stories, infographics and interviews

¹ http://modulas.kauri.be/Uploads/Documents/doc_2493_MJWC.pdf

² <http://ralphbu.wordpress.com/>



that provide additional context for the reader. Of relevance for the SDC is mainly Chapter 2 (smart cities) and the complete Chapter 5 – climate, energy and air pollution (energy trends; climate mitigation: the public transport advantage; carbon pricing; public transport and city resilience; and air pollution).

8. 'So what can be done to encourage "smart city" developments?' This question will be at the core of the parallel session 1 debate (the official SDC session) of the UITP World Congress and will help us identify what we should be doing differently in smart cities. The debate (see the summary of the session can be found in the Congress wrap up report which is available in Mobi+) was moderated by the SDC chair and included the following panellists:

- Dr. Graham Floater, Global Commission on the Economy and Climate
- Dr. Kevin Austin, Director of Initiatives, Regions, and Events, C40 Cities Climate Leadership Group
- Dr. Gabriele Domschitz - Managing Director - Wiener Stadtwerke Group, Vienna
- Tanya Müller García, Secretary of Environment of Mexico City

UITP SUSTAINABLE DEVELOPMENT COMMISSION 2015 – 2017 WORK PROGRAMME (paper 2)

9. The proposed work plan for the SDC was presented to the Group and was endorsed but it will now be necessary to develop working groups (**action: all until next meeting**). It is informed by the discussion had at the 19th formal meeting of the SDC and the deliverables are selected on the typology of UITP services and is fully compatible with the IGWP:

Business Intelligence:

- **Sustainability reporting - succeeding the transition**
 - Reporting guide translating the GPC for public transport professionals
 - Core brief on public transport's contribution to the SDG's framework and implications for the sector
 - Guideline on materiality
 - Alignment of the Charter Framework to UN Global Compact, GRI G4 and European Directive 2014/95/EU
 - Guide on CSR - support for first time reporters
 - Workshop / software training package on CSR / sustainability reporting

Business-oriented management and technological excellence

- **Governing and providing mobility in connected cities - Smart cities**
 - Report mapping existing smart city standards (e.g. ISO 37120, PAS 181 etc)
 - Review of smart city policies / strategies being undertaken (both nationally and in leader cities) and lessons learned notably with regards to big data / 'systems thinking'
- **Sustainability Standards for public transport buildings**
 - Working group with other German transport companies, along with SDC members allowing for the establishment of a universal international standard for the transport sector. NB: these efforts would be led by Munich but the output could be endorsed by UITP

Policy related activities

- **Climate Change, air pollution and energy**
 - Report demonstrating implementation of the commitments pledged at the UN Climate Summit at COP21 and highlight the 'policies that work' to enable the wider goal for the sector (PTx2) – in support of the Lima-Paris Action Agenda
 - Core brief outlining the implications of COP21
 - Advice on EU policies – COP21, smart cities, air quality and SUM
 - Provide UITP with input to the UN Secretary General's High Level Group on Sustainable Transport deliberations
- **Improving air quality and advocating the impact of public transport on health**
 - Policy brief on improving air quality and advocating the impact of public transport on health as a priority – consideration could be given to developing a UITP position aligned with the insurance industry. In addition the VDV Bus & Rail Sustainability brochure (link below³) will provide useful input.

10. In 2013, UITP aligned the Sustainability Charter with the UN Sustainable Development Goals. Of the 17 proposed targets (11.2) calls for “expanding public transport” in a wider context of urban sustainable development. It was agreed that the Charter will focus on building capacity on reporting goal 11.2, but prior to the indicators adoption at the UN level (March, 2016), it was agreed that the SDC will provide UITP with technical input to determine the best indicator for reporting so that this can feed into the decision making process (**action, all**). How the Charter will function over 2015-2017 was not discussed in detail. The Chair will therefore propose how the Charter will run going ahead given the resources on the side of the UITP Secretariat (**action: chair until next meeting**).

MTR'S LATEST SUSTAINABILITY EFFORTS WITH A FOCUS ON CARBON MITIGATION / RESILIENCE

11. Janice Lao presented MTR's latest efforts to synthesise a compelling, human and resonating story of public transport and their climate change risk management for climate adaptation. The presentation was very much appreciated by the members and of great interest. A copy of the presentation is available in Mobi+.

ROAD TO PARIS – UITP EFFORTS FOR COP21 & CITY CARBON ACCOUNTING - GLOBAL PROTOCOL FOR COMMUNITY SCALE EMISSIONS (GPC) (paper 3)

12. At COP21, transport will be included in the 'agenda of solutions', an initiative by French Government following up on the action areas of the UN Climate Summit. As part of this, UITP is now charged with demonstrating implementation of the commitments pledged by UITP members and scaling up action. It was agreed that a report be produced by the SDC which outlines the following:

- Mid-term review of UITP ptx2 goal outlining the 'policies that work' to help scale up ambition on public transport,

³ <https://www.vdv.de/nachhaltigkeit-englisch-2015.pdf?forced=true>

- Examples of implementation of the commitments pledged at the UN Climate Summit and new commitments from members in 2015
- Collaboration with the C40 cities on reporting (see below), as well as possible collaboration with the World Bank on building capacity, international association of trade unions on a statement of joint action etc.

13. SDC members were asked to provide advice, examples / case studies of implementation of the commitments pledged at the UN Climate Summit which will be highlighted in the above report and to make suggestions on report content. A template is attached with these minutes for SDC members to complete if they have not already provided UITP with the information already **(action: all, until September)**.

14. The GPC is the world's most widely-endorsed greenhouse gas (GHG) accounting and reporting standard for cities, enables local leaders to build more effective climate strategies and track the performance of actions already underway. In collaboration with the C40 Cities, UITP has started to produce a guide which aims to introduce public transport professionals to the main elements of the methodology as they will play an important role in generating the data and even calculating and reporting city-wide transport GHG emissions under the GPC. The information contained in the report (paper 3) will need to be supplemented by case studies of UITP members using the standard / collecting performance data and SDC members will be contacted individually to provide case studies so that the report can be signed off at COP21 **(action: UITP until October)**.

UITP SUSTAINABILITY CHARTER & THE GLOBAL REPORTING INITIATIVE'S GUIDELINES (GRI G4) (paper 4)

15. The fourth iteration of the GRI - the world's most widely used sustainability reporting standard - provides organisations with the ability to disclose their most critical impacts, be they be positive or negative, on the environment, society and the economy. The purpose of the guide developed by the SDC is to help public transport organisations to get to grips with the latest version of the GRI standard and help organisations understand how to use the GRI G4 and UITP Sustainability Reporting Framework in conjunction.

16. UITP's intention has always been to provide a reporting mechanism where reporters would get added value from the exercise, rather than just use resources to produce a report. While a report consistent with the UITP Charter is not automatically a G4 report, the guide simply outlines the main elements of the G4 guidelines and the expectations. It outlines the importance of materiality but also what this means as well as making the links between the indicators of the two frameworks. The SDC approved the report for publishing and as a next step, a similar exercise should be undertaken linking the Charter to the European Directive on nonfinancial information disclosure. This Directive starts in 2017 and could impact a number of UITP members. The material used in this GRI G4 exercise will provide useful input and should be presented to the next UITP Policy Board **(action: chair until November)**.



AOB

17. Given the potential clash with the UITP Policy Board, it has been decided that the Autumn meeting will be held in October/November in Hannover, and the March 2016 meeting will be held in Hong Kong – dates tbc (**action: UITP & chair asap**).